

# San Diego Region Water / Wastewater Internship Program

## Program Calendar 2009 – 2010

### APPLICATION AND SELECTION

Action	Responsible Parties	Dates (2009)
Application Submittal Deadline	Student	5/28
Review Applications and Select for Interview	Committee	6/8
Notify and Schedule Interviews	Committee	6/9
Interview Applicants (25-30)	Student/Committee	6/22 – 6/24
Registration begins for Water/Wastewater Technology Classes	Student	7/13 (Palomar*) 7/13 (Cuyamaca)
Security background check and DMV records check	Committee	6/29 – 7/6
Select and Notify Applicants	Committee	7/31
Pre-Employment Screening	Student	7/31 – 8/6

### INTERNSHIP

Action	Responsible Parties	Dates
Orientation	Interns/SDCWA	8/10 – 8/13
Classes Begin	Interns/Colleges	8/24
First 8-week Career Experience	Interns/Member Agencies	8/24 – 10/16
Second 8-week Career Experience	Interns/Member Agencies	10/26 – 12/18
Winter Break		
Third 8-week Career Experience	Interns/Member Agencies	1/18 – 3/12, 2010
Spring Break		
Fourth 8-week Career Experience	Interns/Member Agencies	3/22 – 5/14
Career Seminar and Graduation	Interns/Member Agencies/SDCWA	5/20

\* Palomar Community College registration is preferential based on number of units a student has already completed.

### PROGRAM REVIEW AND OUTREACH

Action	Responsible Parties	Dates (2010)
Mid-point Meeting	Mentors/Host Agencies	January
Committee Review	Committee	January
Update Supporting Docs (Ap, Website, Program, Handouts)	Administrator	February
Begin Accepting Applications	Administrator	mid-February
Outreach	Agencies and Committee	March - May
Program Evaluation	Committee	June